

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - a Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remember unpresented cheques should be entered as negative figures.

Name of smaller authority: **BRADFORD ABBAS PARISH COUNCIL**

County area (local councils and parish meetings only): **DORSET**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Mrs Sandra Hillier Parish Clerk/RFO**

Date: **30/04/2025**

		£	£
Balance per bank statements as at 31.	31/03/2025		
	Current Account	2,873.3	
	Deposit Account	28,310.4	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			31,183.8
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31	31/03/2025		
	item 1	0.00	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/25			
Net balances as at 31/3/2025			31,183.8